SOLOR Working Meeting Minutes: 2/06/2017

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| **SOLOR Participant** | **Title** | **Affiliation** | **Attending** |
| Jane Cook | Specialist Master | Deloitte |  |
| Keith E. Campbell  | Medical InformaticistDirector of Informatics Arch | VA | x |
| Avaretta (Avey) Davis | Director of Clinical Transformation OCNIO | VA | x |
| Catherine Hoang  | Program Manager, KBS Terminology team | VA | x |
| Sarita Keni  | Clinical Terminologist/Informaticist | VA | x |
| John Kilbourne  | Informaticist | VA | x |
| Deb Konicek | Specialist Leader | Deloitte | x |
| Jay Lyle  | Terminologist | JP Systems | x |
| Susan Matney | Medical Informaticist | Intermountain | x |
| Liz McCool  | Terminologist | VA | x |
| Holly Miller  | Deputy Program Manager | VA |  |
| Christine Spisla | Senior Consultant | Deloitte | x |
| Monique van Berkum | Physician Terminologist | VA | x |
| Tim Williams | Senior Consultant | Deloitte | x |
| Tisha Scott | Project Manager | VA | x |
| Susan Castillo |  | Informatics |  |

**Minutes**

1. Updates
	1. HSPC Confluence – minutes, working documents
	2. Skin/Wound assessment modeling and mapping
		1. CIMI HL7 project wound assessment
		2. Finalize the list CIMI finalize CEM model data elements and send to Avey Feb. 13, Avey send back by March 3rd.
	3. Review the questions make sure all there
	4. Review the value sets
	5. Includes Braden Scale
2. Tooling
	1. Content request tool
		1. InfoRMS – Canada’s test probably can’t use
		2. We can use basic Jira to begin with hosted by HSPC (Susan check with Craig)
		3. Susan C. can set up the project and walk us through the project
			1. There is an integration between termspace and Jira but we need to see if the integration is worthwhile.
			2. Alejandro informed Monique that it is fairly “ready to go” with respect to issue tracking but not workflow. Other countries are using if for issue tracking
			3. Susan get log-ins for Susan C. Keith, Monique, Alejandro
3. Terminology and metadata



* 1. Metadata – ALWAYS use our standard model to represent metadata (don’t change the table structure)
		1. We want to use concepts to represent metadata (not like language code which is a string)
			1. Don’t want to be limited by the table structure
				1. e. g. Language code – points to another standard in the case the two character country code (ISO 639)
		2. TypeID used as a concept identifier
			1. In ISAAC – languages are loaded as concepts and given the two character code as a description
			2. Could use new description types (e.g. language three digit code, consumer term) OR dialect
		3. We need to consider “evolvability’ of our content
		4. Create concept for metadata such as classes e.g. “ArchetypeParentClass”
	2. Need to get a small amount of metadata, graphically model and discuss in the class.