SOLOR Working Meeting Minutes: 3/06/2017

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| **SOLOR Participant** | **Title** | **Affiliation** | **Attending** |
| Jane Cook | Specialist Master | Deloitte |  |
| Keith E. Campbell  | Medical InformaticistDirector of Informatics Arch | VA | x |
| Avaretta (Avey) Davis | Director of Clinical Transformation OCNIO | VA | x |
| Catherine Hoang  | Program Manager, KBS Terminology team | VA | x |
| Sarita Keni  | Clinical Terminologist/Informaticist | VA | x |
| John Kilbourne  | Informaticist | VA | x |
| Deb Konicek | Specialist Leader | Deloitte | x |
| Jay Lyle  | Terminologist | JP Systems | x |
| Susan Matney | Medical Informaticist | Intermountain |  |
| Liz McCool  | Terminologist | VA | x |
| Holly Miller  | Deputy Program Manager | VA | x |
| Christine Spisla | Senior Consultant | Deloitte | x |
| Monique van Berkum | Physician Terminologist | VA | x |
| Tim Williams | Senior Consultant | Deloitte |  |
| Tisha Scott | Project Manager | VA |  |
| Susan Castillo |  | Informatics | x |
| Janet Morris |  |  | x |
| Richard |  |  | x |
| Joanne Rimac | VA | Informatics |  |

**Minutes**

1. Updates
	1. Jira projects created, people Susan can find were added.
		1. Janet (PM) had a walk through
		2. Janet/Richard putting together status charts to illustrate all projects “hitting” HSPC
		3. Everyone doing development will be using Jira
	2. Where should documents be added – Monique will work with Susan C. after the call to determine where.
2. Monique present concept model
	1. Jira task – define rules regarding what should be pre or post-coordinated
	2. Skin Color
		1. What is the interpretation e.g. skin color normal/abnormal
			1. Consistent pattern that we need to rename.
			2. Rule – interpretation – disjoin the codes. Could possibly mean “normal” or “abnormal for patient”
			3. Susan look at CEM style guide for “interpretation” use.
		2. Language of color
			1. Ecchymosis is not a color itself, nor is “flushed”