SOLOR Working Meeting Minutes: 5/22/2017

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| **SOLOR Participant** | **Title** | **Affiliation** | **Attending** |
| Avaretta (Avey) Davis | Director of Clinical Transformation OCNIO | VA |  |
| Catherine Hoang  | Program Manager, KBS Terminology team | VA |  |
| Christine Spisla | Senior Consultant | Deloitte |  |
| Deb Konicek | Specialist Leader | Deloitte |  |
| Holly Miller  | Deputy Program Manager | VA |  |
| Galen Mulrooney | Standards architect | JP Systems | x |
| Jane Cook | Specialist Master | Deloitte |  |
| Janet Morris | Project Manager | VA | x |
| Jay Lyle  | Terminologist | JP Systems | x |
| Joanne Rimac | VA | Informatics |  |
| John Kilbourne  | Informaticist | VA |  |
| Keith E. Campbell  | Medical InformaticistDirector of Informatics Arch | VA | x |
| Liz McCool  | Terminologist | VA | x |
| Richard Phillips | Project Manager | VA | x |
| Sarita Keni  | Clinical Terminologist/Informaticist | VA |  |
| Stan Huff | CMIO | Intermountain |  |
| Susan Castillo |  | Informatics | x |
| Susan Matney | Medical Informaticist | Intermountain | x |
| Tim Williams | Senior Consultant | Deloitte |  |
| Tisha Scott | Project Manager | VA |  |

**Minutes**

1. Content Review Strategic Plan
	1. Skin assessment to Liz and Holly for review
		1. Create value sets
		2. Writing documentation – for now, use confluence
			1. Susan add page, start with value set creation process and principles
	2. Vital signs – CIMI Sept ballot (includes the content)
	3. Laboratory observations (LOINC)
	4. PE risk Keith working on with Intermountain (stretch goal)
	5. SOLOR integrated content (SNOMED, LOINC, RxNorm)– Keith committed for Oct. 31st
		1. Other SOLOR content has not been discussed yet (E.g. inverse relationships, disjointedness, concrete domain utilization)
2. Keith – SOLOR slide deck created for Steve Brown presentation (uploaded to confluence)
3. John Kilborne – Termspace Introduction
	1. Prod and Test environments – refsets are created in Prod
	2. Concept Editor or Asset Library
		1. Create the Refset concept in the concept editor
		2. Refset foundation metadata
			1. We will be creating “simple” ref
	3. Three preliminary wound assessments presented and created a fourth.
	4. Ref set naming conventions – Susan add thoughts to confluence