SOLOR Working Meeting Minutes: 6/12/2017

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| **SOLOR Participant** | **Title** | **Affiliation** | **Attending** |
| Avaretta (Avey) Davis | Director of Clinical Transformation OCNIO | VA | regrets |
| Catherine Hoang  | Program Manager, KBS Terminology team | VA | x |
| Christine Spisla | Senior Consultant | Deloitte |  |
| Deb Konicek | Specialist Leader | Deloitte |  |
| Holly Miller  | Deputy Program Manager | VA | x |
| Galen Mulrooney | Standards architect | JP Systems | x |
| Jane Cook | Specialist Master | Deloitte |  |
| Janet Morris | Project Manager | VA | x |
| Jay Lyle  | Terminologist | JP Systems |  |
| Joanne Rimac | VA | Informatics |  |
| John Kilbourne  | Informaticist | VA | x |
| Keith E. Campbell  | Medical InformaticistDirector of Informatics Arch | VA | x |
| Liz McCool  | Terminologist | VA | x |
| Richard Phillips | Project Manager | VA |  |
| Sarita Keni  | Clinical Terminologist/Informaticist | VA |  |
| Stan Huff | CMIO | Intermountain | regrets |
| Susan Castillo |  | Informatics | x |
| Susan Matney | Medical Informaticist | Intermountain | x |
| Tim Williams | Senior Consultant | Deloitte |  |
| Tisha Scott | Project Manager | VA |  |

**Minutes**

1. Documentation
	1. Things that the VA needs will need to be uploaded to the VA pulse site.
	2. Could update when we accomplish a milestone or when a document is presented.
2. TermSpace
	1. Only tested and should be used on Chrome
	2. File import with SCT id’s described to John
	3. Deloitte adding content to the VA extension
	4. John working in HSPC extension
		1. How exported and released is yet to be determined.
	5. LOINC loaded
3. Ontoserver
	1. No progress to date
	2. Need Susan C. to figure out access through firewall for the HSPC FHIR sandbox
4. Catherine Hoang’s Questions
	1. What is the deliverable?
		1. Not “one” specific deliverable. We are modeling terminology in support of HSPC projects relating to wound assessment.
		2. The terminology deliverable is an SOLOR **extension** that includes concepts and refsets needed for the HSPC/VA skin and wound assessment project
			1. Will be made available via a FHIR service to/from Ontoserver
		3. The “form” aspect (name/value/datatypes…) are a CIMI modeling project that are beyond the SOLOR extension and SOLOR refset work (out of scope)
		4. Will provide **documentation** of the questions, refsets with IDs so VA terminologists can validate.
		5. FHIR profile creation is out of scope for the SOLOR developers
	2. What is the plan and expected timeline for this effort?
		1. Content creation complete by early Sept.
		2. QA done by Sept. 30th (internal VA terminologists)
	3. Access to the tool will be needed and who does this request get sent to or has it already been sent for those that will need it?
		1. John, Susan write access, Jay and Claude have read only access
		2. Holly, Liz need read access for QA. Holly will follow-up with Susan Castillo for access
	4. Will there be training on TermSpace?
		1. Train the trainer?
			1. Searching and navigation can be shown at next meeting
	5. When is the release of the SOLOR module planned?
		1. Oct. 30th, 2017 (will try to get earlier releases into Ontoserver for testing.
5. Content Review Skin Wound Assessment
	1. Wound assessment – Susan reviewed with Holly and Liz last Thursday.
	2. Will review with domain experts
6. Lab loading in CIMI
	1. Units of measure discussion
	2. Update by Susan
7. Vitals
	1. Will review with SOLOR developers and VA nurses when model content pinned down.